

16,810



GRACE HEBERT CURTIS

May 6, 2021

Hunt County Jail Study
Attn: Judge Bobby W. Stovall
2507 Lee Street, Room 202
Greenville, TX 75403-1097

RE: Hunt County Jail – Programming
Greenville, TX

LETTER OF PROPOSAL FOR ARCHITECTURAL SERVICES

FILED FOR RECORD
at 12:30 o'clock P M

JUN 14 2021

JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX
By *Jennifer Lindenzweig*

Dear Judge Stovall,

Grace Hebert Curtis Architects has formed a team of passionate, knowledgeable professionals dedicated to the successful completion of a Program and Schematic Plan for a new Hunt County Jail & Sheriff's Office. By working with us, you will add a partner to your team who understands the unique concerns related Justice design. We are totally committed to building a long-term relationship with Hunt County and delivering a state-of-the-art facility for the County.

PROJECT SCOPE

The scope of this project is intended to aid Hunt County in the formulation of a bond package proposal. Specifically, to have a Program, Schematic Plan, and estimated Construction Budget that will be marketed to the county population and referenced in the bond proposal. GHC will provide these deliverables and also aid the county in site selection.

We do recognize, as discussed, that in the event that the bond initiative passes that the County will enter into a selection process for Architectural Services for the actual jail design and that participating in this current study doesn't eliminate us from future consideration.

The design will be based on the guidelines adopted by the Texas Commission on Jail Standards.

PROJECT SERVICES

We propose to include in our basic service fee the following services:

- Programming
- Architectural Design
- Construction Budget Estimating

PROFESSIONAL FEES

Basic Architectural Services (lump sums):

Programming	\$ 25,000
Schematic Design	\$ 50,000

Total Basic Services	\$ 75,000
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REIMBURSABLE EXPENSES

Prior approved reimbursable expenses will be billed at 1.1 our net cost, and include travel, reproduction, shipping/delivery, long distance telephone/fax, mileage @ current government rate, and supplies required specifically for the project. We will work diligently to minimize these expenses, and you will be billed only for our costs incurred.

BILLING SCHEDULE

Billing will occur at the end of each month for the work completed (%) and expenses for that month. Payment is due within 30 days of the invoice date.

FORM OF AGREEMENT

The AIA Document B104-2017, Standard Abbreviated Form of Agreement between Owner and Architect, will be the form of agreement.

PROFESSIONAL LIABILITY INSURANCE

We are insured with Professional Liability Insurance. Certificate can be provided upon request.

We trust that this proposal meets with your expectations. We truly appreciate this opportunity and look forward to working with you on this project.

END OF PROPOSAL

Sincerely



Adam L. Fishbein, AIA
Principal
Grace Hebert Curtis Architects, APAC

CC: Cat Foy

ACCEPTED BY:


(signature)

Hunt County Judge Bobby W. Stovall

6-14-21
(date)